2019 Student Body President and Vice President Information Session

Shady Girgis, *President Judicial Council*

Ellen Pil, *Vice President of Elections Judicial Council*

Dooley Room, LaFortune Student Center

Student Body President and Vice President

- Must run as a ticket (no running as an individual)
- All undergraduate students are eligible to run (pending approval from Office of Community Standards and Office of Registrar/First Year of Studies)
- Term in Office begins April 1st, 2019 and lasts one year
- Student Body President and Vice President are elected to represent the interests of the entire undergraduate student body
- Full explanation of responsibilities/duties are outlined in the Student Union Constitution, Sections 2.1 and 2.2 (available online at jcouncil.nd.edu)

Timeline of Election Process

CHECK THE JUDICIAL COUNCIL WEBSITE CALENDAR (jcouncil.nd.edu/calendar/) FOR THE MOST UP-TO-DATE INFORMATION AND POSSIBLE CHANGES

- Information Sessions: December 4th and January 15th
- Petitions Available: January 15th at 12:00pm at the Judicial Council Office
- Petitions Due: Friday, January 25th at 12:00 PM at the Judicial Council Office
- Meeting with Candidates: Monday, January 28th, 8 PM
- Campaigning Begins upon Judicial Council Email: Tuesday January 29th
- Debate: Monday, February 4th, 9 PM
- ELECTION DAY: Wednesday, February 6th
- Runoff Debate: Sunday, February 10th, 9 PM
- RUNOFF ELECTION: Monday, February 11th

Petitions

- Available: Today at 12 PM
- Must get 700 signatures (more just to be safe!)
- You may NOT use any other pages other than the original packet. Do NOT photocopy the packet. Do NOT use more than one packet.
- Complete all forms in petition packet NEATLY
  - IF IT'S NOT LEGIBLE, IT WILL BE REJECTED
- PETITIONS DUE: Friday, January 26th at NOON
  - NO LATE PETITIONS WILL BE ACCEPTED
  - YOU SHOULD PERSONALLY HAND IN YOUR PETITION TO EITHER ELLEN OR SHADY
  - IF YOU SLIP IT UNDER THE DOOR, SEND US AN EMAIL SO WE CAN CONFIRM WE GOT IT – WE DO NOT TAKE RESPONSIBILITY IF IT IS NOT DIRECTLY HANDED TO US

NO CAMPAIGNING MAY TAKE PLACE DURING THIS TIME

Elections Regulations

These are selected regulations – You are still responsible for knowing and will be held accountable for all rules/regulations outlined in the Student Union Constitution and in DuLac

- "Campaigning may be held only over period specified by the Election Committee. Campaigning consists of any public contact for the solicitation of votes. Personal appearances, placement of posters, or distribution of any election materials shall be considered campaigning. Any campaigning before or after the specified period is a violation of campaign rules, the penalty for which may include a maximum penalty of forfeiture of candidacy."

Elections Regulations, cont.

- Places you may NOT campaign or petition:
  - upper levels of LaFortune (2nd and 3rd floors)
  - in or near any Student Union office or venues occupied by the Student Union (Student Union meetings or SAO sponsored events)
  - Upper levels of Duncan Student Center
  - any venue while occupied by a class period or exam

Election Regulations (cont.)

Duncan Student Center

17.1d: “Campaigning within Duncan Student Center is allowed only on the 1st floor, with the exception of the radio station WVFI and other campus media outlets with prescheduled appointments only.”

17.1e: “Petitioning within Duncan Student Center is allowed only on the 1st floor, with the exception of the radio station WVFI and other campus media outlets with prescheduled appointments only.”

Elections Regulations (cont.)

- All physical campaign materials (posters, fliers, etc.) must be approved by a member of the Election Committee during approved office hours
  - Materials that will be hung up must also be approved and stamped by SAO office (only open 8am-5pm on weekdays)
- Campaign spending limit is $200.00
  - This includes your use of print quota
    - ND Print costs: $0.12 per color page, $0.02 per BW page
    - 11x17in posters at FedEx costs: $1.88 per poster
  - Candidates must provide ALL RECEIPTS to Judicial Council at the time of approval
  - All donations shall be assessed towards the limit at their fair market value with the exception of volunteer labor
  - Judicial Council shall reimburse the candidates for Student Body President and Vice- President for campaigning expenses incurred

Elections Regulations (cont.)

- You may NOT use Listservs for campaigning – this includes any email that ends in @listserv.nd.edu or any variation of capitalization
- Google Groups created for use by a Residence Hall, Student Union Organization, or University department, office, or official may not be used in campaigning
- Candidates may not be involved in or instruct others to engage in any unethical behavior
- Unethical behavior includes (but is not limited to) monopolization of limited bulletin board space, covering or defaming of any other candidates' posters, insulting or defaming other candidates, and harassment or misconduct toward any election officials

Elections Regulations (cont.) Social Media

- Candidates may create a social media account or page specifically for campaigning.
- Candidates may also use a personal social media account or page to campaign.
- The account or page must be made accessible to Judicial Council.
- “Social Media,” as a rapidly developing and changing field, shall be interpreted by the Election Committee on an ongoing basis. In the event of new or changing policies, candidates will be informed before the release of petitions, in accordance with Section 17.1.

Endorsements

- Endorsements shall include public, formal, or organized communication or appearances indicating support for a candidate or ticket
- Candidates/tickets may solicit and campaign on endorsements from student groups and individuals
- *No Student Union Organization or individual holding enumerated position in the Constitution may endorse a candidate for a student office*
- Endorsements may not be construed to represent that of a Residence Hall, Student Union Organization, University department, office, or official, and are subject to all relevant University and external policies
- No student group may use funds of any type (allocated or unallocated) to support a candidate for a student office

The Election

- Judicial Council will email the ballot link to the student body on Election Day, February 6th, 2018
  - *Note: Candidates are not allowed to provide the link to the ballot, only Judicial Council may provide this link*
- In order to win, a candidate must receive a majority of valid votes cast
- If there is no candidate with a majority, the candidates with the two highest totals of votes will proceed to a runoff election
  - Runoff Election: Monday, February 11th, 2019
  - There will also be a runoff debate (if necessary) Sunday, February 10th
- Once candidates have turned in petitions and have been verified by appropriate offices, Judicial Council will notify them of result release procedures

Allegations

- All allegations of election misconduct are to be submitted to the Vice-President of Elections (Ellen Pil)
  - All potential violations must be reported ***within 48 hours of the time committed or by 11:59pm on the day of the election, whichever is sooner***
- All allegations and hearings are *strictly* confidential
- Judicial Council shall then conduct a review of the allegation within 24 hours of its submission
  - If deemed appropriate by the President and Vice-President of Elections, Election Committee will hold a hearing as to whether a violation of election regulations has occurred, and if necessary, decide on appropriate sanctions
  - Election Committee reserves the right to change any sanction based on the magnitude of the offense. The committee will adhere to a policy of keeping all rules uniform to all candidates

Allegations (cont.)

- In any dispute over the Election Committee's interpretation of these rules, any interpretation may be appealed to the Student Senate
  - *APPEALS TO SENATE MUST BE SUBMITTED TO THE SENATE CHAIRPERSON NO LATER THAN 12 HOURS AFTER THE ELECTION COMMITTEE HEARING*
  - The penalty imposed by the Election Committee shall stand until such time as the Senate hears the appeal
  - If the Senate overturns the Election Committee's decision, the committee shall reconvene within 24 hours and must reach a decision (which will stand as the final decision)

NOTE: No election results may be released to the public while any allegation or appeal is pending

Allegations (cont.)

- Allegation Submission
  - IN WRITING to Ellen or Shady directly or using our ONLINE FORM at jcouncil.nd.edu
- All written letters of allegation must include the following:
  - Your name and contact information
  - The ticket you are alleging violated the elections regulations
  - The election (Student Body, Class Council, etc.) in which that ticket is running
  - A description of the alleged violation
  - Any evidence supporting your claim
- All allegations and hearings are *strictly* confidential

See Section 13.5 of the Constitution for the full explanation of Allegation Policy

Office Hours

- The Election Committee, Vice President of Elections, and Judicial Council President will all hold regular office hours
  - Office hour schedule will be posted online through Judicial Council website on our Elections Calendar
  - Check the calendar – hours may change, so this is your source for the most up-to-date information
- Candidates may use office hours to submit relevant paperwork, get campaign materials approved, submit allegation forms, or ask questions about election policy
  - *Please be respectful of the members of Judicial Council and Election Committee that are holding office hours*
  - If your questions cannot be properly answered during office hours, contact Judicial Council officers at jcouncil@nd.edu

Office Hours (cont.)

- We will NOT arrange special hours to meet with candidates individually outside of posted office hours
  - You may book office hour appointments on our website
- Do not try to personally contact any Election Committee or Judicial Council members with questions – all questions should be directed to the Judicial Council email address (jcouncil@nd.edu)

**NOTE: While Judicial Council will hold office hours at night or on weekends, SAO (where you need to get campaign materials stamped before hanging) is only open 8am – 5pm, Monday – Friday.

PLEASE PLAN ACCORDINGLY**

Conclusions

- Attached in the Info Session Packet:
  - Relevant sections of the Constitution (this does not mean you don't have to follow the rest of it – these are just the most important parts)
  - Petition Policy, Poster Policy, Allegations Policy, Office Hour Policy
- PLEASE READ AND UNDERSTAND THIS PACKET
  - If there are any questions, please contact us at jcouncil@nd.edu
  - Do NOT contact Judicial Council members using personal email addresses, phone numbers, etc.

Questions?

Ellen Pil

Vice President of Elections

Shady Girgis

Judicial Council President

Email: jcouncil@nd.edu

Website: jcouncil.nd.edu

Follow the Elections Regulations and GOOD LUCK!