

# Hall Election Coordinator Training Session

(Vacancy Edition)

2020 - 2021 Term

David Haungs, *Vice President of Elections*

Matthew Bisner, *Judicial Council President*

# Outline

- Goals of Judicial Council
- Hall Election Coordinator Responsibilities
- Expectation of Halls
- Benefits of Judicial Council Process
- Opt-out Option
- General Campaign Rules & Regulations
- Hall Specific Student Union Constitution Rules & Regulations
- Timeline
- Office Hours & Allegations

# Goals of Judicial Council

- Make elections more open, fair, and transparent
  - Protect student interests & hall autonomy
- Work with halls to ensure a smooth process that protects the integrity of the election system
- Clarify any confusion about the process
- Explain differences between old process and new process

# Hall Election Coordinator Responsibilities

- Responsible for ensuring each hall election proceeds according to the guidelines stipulated in the Student Union Constitution and set forth by the Election Committee
- Act as primary liaison between the Judicial Council and the residence halls.
- Hold an information session for the hall regarding hall elections in the first few days of classes.
- Responsible for distributing election information and guidelines to Hall Councils, administer awareness of election rules within hall.
- Work with Hall Council, Rector, etc. on eligibility of candidates
- Approve campaign materials, collect receipts, and ensure spending limit of \$50 is not exceeded.

# Expectation of Halls

- Open communication with the Judicial Council about the Hall's election process
- Notify the Judicial Council by **3pm on Friday, August 14th** if the Hall does not wish to participate in the Judicial Council election process
  - Additional requirements, in the following slide, outline the expectation and information needed in order for Halls to run elections on their own, like has occurred in the old processes.
- Comply with dates provided in the timeline
  - Notification of ticket policy
  - Providing JCouncil a list of candidate names w/positions

# Benefits of JCouncil Election

- Less work from the halls
  - Judicial Council creates ballot, distributes ballot, and tallies the results
  - Halls just need to run petition/eligibility process and provide names to JCouncil
- Transparency, Openness, & Fairness
  - Judicial Council runs elections transparent and consistent across all residence halls
  - Ensures all students have equal opportunity to run for elected office
  - Standardized process across all residence halls
- External Integrity
  - Judicial Council acts as an unbiased administrator of elections
  - Extensive verification process, overseen by SAO
  - Disputes are handled by an Elections Committee and Ethics Commission, halls do not have to worry about disputes being a resultant of hall action.

# Opt-out Option

- If halls feel like they wish to still run elections in the old process, Judicial Council needs to be informed by **3pm on Friday, August 14th**.
- Election must occur on or before the approved dates
  - Primary election - Monday, August 17th
- Provide the following information to Judicial Council
  - Dates of elections
  - Names of winners by August 21st
  - How the voting process will work within the hall (paper ballot, online, etc.)
  - Explain who in the hall will tally/verify the votes
- Must comply with following Student Union Constitutional provisions
  - 17.3(b)(2) explains that the Senator, President, and SUB Rep must reside in the residence hall during the entire term (April 1<sup>st</sup>, 2020 – March 31<sup>st</sup>, 2021)
  - 17.3(b)(3) explains that Co-VPs are allowed if they run on a ticket together and serve during opposite semesters, and that they must reside in-hall for their term.
  - 17.3(b)(6) sets the spending limit at \$50 for elections

# General Campaign Rules & Regulations

- Candidates are subject to all University policies and duLac.
- Campaigning may only occur over the specified time period.
- Email may be used for campaigning, but use of Listservs and Residence Hall Google Groups are prohibited.
- Candidates are expected to behave ethically.
- Ballot will be created and administered by the Judicial Council online via email and at [jcouncil.nd.edu/vote](http://jcouncil.nd.edu/vote)
- Judicial Council is responsible for overseeing the results.
  - Will be communicated to hall election coordinators, rectors, & candidates
  - Halls distribute information to entire residence hall



# Hall Specific Student Union Constitution Rules & Regulations

- Students running for Hall President, VP, Senator, & SUB Rep must be current residents of the hall and plan on being in the hall for the entire 2020-2021 academic year.
  - VP's may run on a ticket as Co-VPs if the VPs serve different semesters
- Halls are responsible for ticket formation
  - Judicial Council recommended ticket structure provided to Hall Election Coordinators
- Halls are responsible for petition/eligibility of candidates
- Spending limit of \$50, receipts must be submitted by candidates to Hall Election Coordinators
- All current residents are eligible to vote. If your hall would like to include eligibility or students not currently residing in your residence hall (abroad, etc.), Judicial Council must have a list of names and NetIDs by **Friday, August 14th.**

# Timeline

- August 10th - 13th: **YOU** host in-hall information sessions for those interested in positions
- August 14th: Notification of opt-out due to **US** (JCouncil)
- August 14th: Ticket formation plan for each residence hall provided to Judicial Council
  - Including any additional elections that your residence hall would like to run (commissioners, etc.)
  - Names of all approved/eligible candidates for all positions provided to Judicial Council
    - List of names & NetIDs of students who are eligible to vote in your hall elections but not currently living in the residence hall (abroad, etc.)
- Friday, August 14th – Campaigning begins
- Monday, August 17th – **Primary Election** occurs online via email and at [jcouncil.nd.edu/vote](http://jcouncil.nd.edu/vote)
- Wednesday, August 19th – **Run-off Election** for elections that do not have a majority (>50%) winner
- Friday, August 21st – **2<sup>nd</sup> Run-off Election** if necessary (in-house)

# Office Hours & Allegations

- Office hours are held regularly by the Judicial Council's members if any questions or disputes arise.
  - Found at [jcouncil.nd.edu/calendar](http://jcouncil.nd.edu/calendar)
- Judicial Council is always willing to setup a meeting time
  - Email us at [jcouncil@nd.edu](mailto:jcouncil@nd.edu)
- Allegations of election misconduct are handled by the Judicial Council
  - Detailed in Section 17.1(m) and 13.5
  - Allegations should be submitted using the online form found at [jcouncil.nd.edu](http://jcouncil.nd.edu) or by email to [jcouncil@nd.edu](mailto:jcouncil@nd.edu)
- **Students have 48 hours from the time of violation or by 11:59pm, whichever is sooner, to submit an allegation**

# Questions?

[jcouncil.nd.edu](http://jcouncil.nd.edu)

[jcouncil@nd.edu](mailto:jcouncil@nd.edu)

214 LaFortune