

## Class of 2023 Class Council

### Bylaws

### Student Union

### University of Notre Dame du Lac

#### Article I

#### Purpose and Goals

##### Section 1.1 Purpose

The Class of 2023 Class Council exists and serves to unify the Class of 2023. The positive experience of any group relies on unity, and the Class Council works to promote camaraderie and amity for the Class of 2023 through event programming.

##### Section 1.2 Goals

Senior Class Council Executive Board and council members will fulfill its purpose by achieving the goals set forth below:

1. Create and facilitate opportunities for the Class of 2023 to interact and bond.
2. Serve as spiritual and community leaders for the Class of 2023.
3. Provide class-specific apparel to the Class of 2023.
4. Innovate and employ new practices to better the Class Council experience.
5. Work with other student leaders and University leaders to achieve the goals stated above.

#### Article II

#### Executive Board

##### Section 2.1 Number, Selection and Tenure

An Executive Board will be elected to run the Class of 2023 Class Council in accordance with the Constitution of the University of Notre Dame du Lac. The Executive Board will consist of one President, one Vice-President, one Treasurer, and one Secretary. The elected Executive Board will serve from May 1st of the year they are elected and shall serve in those positions up until the class's five-year reunion.

## Section 2.2 Duties

The Executive Board of Class of 2023 Class Council is responsible for correspondence among the council and the entirety of the Class of 2023. They are responsible for timely and organized meetings and continued support for the council. The Executive Board shall attempt to make possible programming proposed by council members.

## Section 2.3 SAO Advisor

The Executive Board will maintain communication with the Class of 2023 Class Council SAO advisor to further the goals of the council.

## Section 2.4 Availability

The Executive Board of Class of 2023 Class Council will be available to any and all members so that the goals and events put forward by the council are effectively implemented.

## Article III

### The Council

## Section 3.1 Selection

The Executive Board will release an online application to the entirety of the Class of 2023 via email. All applicants will have the opportunity to interview. After the application process is complete, the Executive Board will select a council of between 30 and 40 general members based on who they conclude to be the most qualified applicants in addition to who will best represent the diversity of the Class of 2023. These applicants will be notified of their selection by the end of the previous semester.

## Section 3.2 Restrictions

Members of Class of 2023 Class Council must be members of the Class of 2023, with the exception of those enrolled in a 5-year degree program. Those who are enrolled in a 5-year program and are members of the class of 2024 are also members of the class of 2023 Class Council.

### Section 3.3 Responsibilities

Members of the Class of 2023 Class Council shall be responsible for helping the Executive Board program events for the Class of 2023. As such they shall be required to attend weekly meetings, propose new ideas, and staff events put on by the Senior Class Council. In addition, it should be noted that all members must be GreenDot trained by October 31, 2022, in order to maintain their membership in the Class of 2023 Council.

### Section 3.4 Leadership Positions

The council shall be subdivided into other leadership positions for better organization. These positions are subject to determination during the year by the Executive Board, and all council members will be able to apply for these positions. Those who do not apply for a position or do not receive a position will work closely with a leader each week to help plan events. Each leader will be in charge of coordinating a specific aspect of event logistics and will report weekly to the Executive Board with progress and questions.

### Section 3.5 Meeting and Event Attendance

Attendance at all Class Council meetings is required to maintain membership. Council members are required to make the Secretary of the Executive Board aware if they will be unable to attend a meeting or event before the meeting or event begins. Three unexcused absences from meetings will result in the Senior Class Council Executive Board meeting with the individual to discuss the absences. Afterwards, the Executive Board will discuss and vote on an appropriate course of action, including possible suspension of membership.

### Section 3.6 Suspension and Reinstatement

A member of the council may be suspended according to Section 3.5. The length of the suspension is determined by unanimous approval of the Executive Board. The Executive Board, in consultation with their advisor, may also elect to meet with any member of concern regarding other issues, with a discussion of next steps to follow. Any member of the Class of 2023 Class Council who is suspended will be notified as soon as the suspension is enacted. A formal suspension meeting shall be scheduled with the member and the full Executive Board. A member may be reinstated with unanimous approval of the Executive Board.

### 3.7 Removal

A suspended member of Class of 2023 Class Council may be removed by unanimous vote of the Executive Board. Upon removal, the Student Union Ethics Commission can review the removal in consultation with the Executive Board.

## Article IV Meetings

### Section 4.1 Frequency

The Executive Board shall schedule a meeting of the Council once a week during the academic school year from date of selection to the end of the term. This schedule may be altered with full agreement among the Executive Board.

### Section 4.2 Structure

Meeting structure shall be clearly outlined in an agenda to be presented to the council prior to the start of each meeting. Additionally, the Executive Board may alter the structure of meetings as they see fit to maximize the efficiency of the meetings and to promote the goals set herein.

## Article V General Provisions on Bylaws

### Section 5.1 Amendment

Amendments to the bylaws may be made with unanimous agreement of the Executive Board and approval by the advisor.

## Section 5.2 Expiration

Class of 2023 Class Council shall be bound by these bylaws for the duration of their term.

## Section 5.3 Renewal

These bylaws shall be reviewed following the transition of the Student Union. At this time, new bylaws shall be updated by the incoming Executive Board in consultation with the previous Executive Board before being submitted to the Student Union Ethics Committee for approval by May 1.