

SUB 2019-20 EBoard



Bethany Boggess
Executive Director

- Attend weekly Senate and Campus Life Council meetings
- Lead weekly EBoard and General SUB meetings
- Approve all SUB programs
- Represent SUB to other student groups and campus community at large

- Oversee programs, help lead programmers finalize event plans and aid in approval processes
- Have weekly meetings with EBoard to keep events on track
- Be available for all events to support committee and fix potential problems (there always are some)



Devin North
Director of Programming
Acousticafe, Concerts, Festivities



Eric Kim
Director of Programming
Antostal, I+I, Services

- Communicate with three Lead Programmers and make sure that all is on track.
- Meet with rest of E-Board and update them on events by my committees
- Make sure all logistics are resolved with events

- Listen to and support lead programmers and committee members
- Collaborate with designers, publicists, EBoard, and other committees to ensure that we're getting the most out of our budget
- Help other student orgs finance events that enrich the student experience



Bailey Kendall
Director of Programming
CJF, Movies, Special-E



Allison Dopazo
Director of Operations

- Serve as the second-in-command to the Executive Director
- Create agenda for weekly meeting, help lead meeting, lead makeup meeting, and create ice breaker
- Make the SUB office fun and collaborative (e.g. cleaning out and reorganizing SUB Office, designing the photo wall, snacks during finals week, birthday gifts, SUBer of the Month, ordering office supplies for EBoard)
- Lead FYSUB
- Plan the retreat, Christmas Party, and End of the Year Party
- **Keep SUB organized in all things**



Silvia Camara
Director of Art

- Keep track of design requests for all SUB committees
- Oversee and delegate to 3 designers
- Work with Publicity to advertise events
- Update website design when needed
- Order and pick up printed materials
- Meet with the E-Board weekly.

- Review and Control every single SUB expense
- Record all the revenues and deposit them in our SUB account
- Oversees financial assistants
- Sat on FMB to vote for budget requests >5000 across student gov/clubs and healthcare requests
- Advocate for SUB budget from FMB
- Allocate our budget to different committee



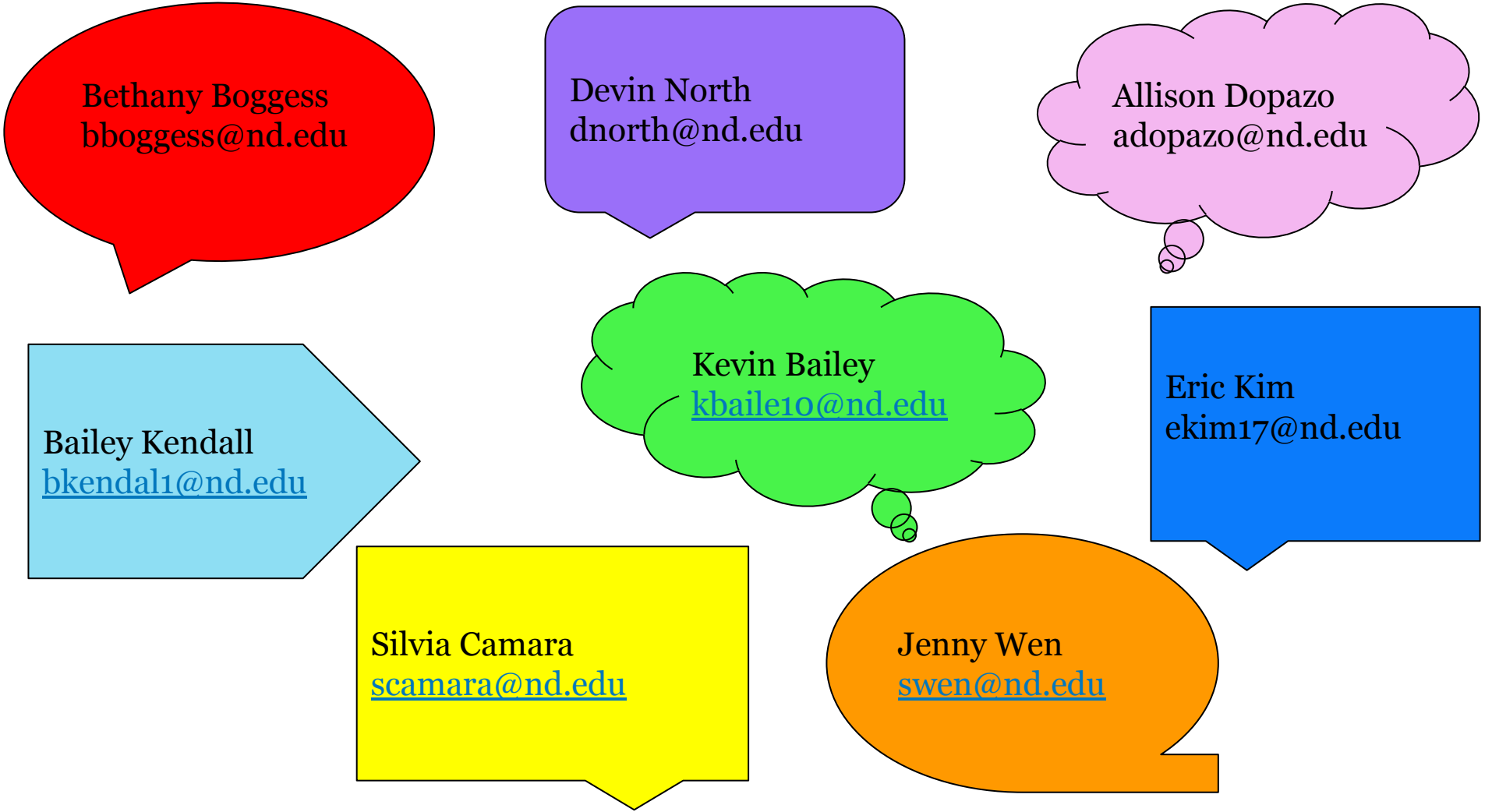
Jenny Wen
Director of Finance

- Organize the publicity for all SUB events
- Oversee 3 Publicists
- Manage social media accounts- both publicity events (Facebook events, IG and Snap stories beforehand)
- Work with designers!
- Meet Weekly with EBoard
- My Favorite Part: Knowing when every SUB event is going to happen



Kevin Bailey
Director of Publicity


Questions?


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